

OPERATIONS MEMO

Update of the California Student Aid Commission

February 6, 2008 GOM 2008-01

TO: Financial Aid Administrators

FROM: Catalina Mistler Utalina & Miller

Chief, Program Administration & Services Division

CONTACT: Program Administration & Services Division

Phone: (888) 294-0153 Fax: (916) 526-8002

E-mail: <u>schoolsupport@csac.ca.gov</u>

SUBJECT: Postcard: No Fall Transaction

The purpose of this Operations Memo is to inform schools that the California Student Aid Commission (Commission) began sending reminder postcards to students early this week. Students that were offered a 2007-2008 Cal Grant award will receive a postcard if, to date, the Commission has not received information on fall term payment, school change or leave of absence.

The Commission is contacting students, as a courtesy, to remind them that they may be eligible to receive a Cal Grant award. If they are not eligible for the 2007-2008 award, this early notification will provide them enough time to apply again, by the March 2, 2008 deadline, for the 2008-2009 award year.

We decided to send this additional notification to students early in the year to maximize the number of students who can activate their 2007-2008 award or reapply for 2008-2009 by the impending March 2, 2008 deadline. The postcard notification directs students to use WebGrants for Students, located on the Commission's website at www.csac.ca.gov, or call the Commission's Student Support Services Branch at (888) 224-7268 to update their information.

If you have any questions regarding any of the information contained in this Operations Memo, please contact the Commission's School Support Services Branch at (888) 294-0153 or schoolsupport@csac.ca.gov.

Working together to effectively promote education beyond high school!

Enclosure: Postcard: No Fall Transaction

